

Job Vacancy

Project Co-ordinator VIC Field Services

This is an excellent career opportunity for a highly motivated and proficient project managing professional to join our Field Services team in VIC. The successful candidate will support the Field Services team through project management and service delivery for the timely and successful installation of power transformers on our customer sites.

The Project Coordinator is responsible for:

- Project co-ordination for transformer related projects, including the preparation of detailed project plans;
- Contract co-ordination, including negotiating with customers on contract scopes of work and variations;
- Plan, co-ordinate and control human, plant and material resources;
- Routine reporting on project progress, costs, completion and detailed assessment; and
- Continual improvement in service and product quality, processes and customer satisfaction.

You will have experience in a similar role, with project coordination and management including planning, resource allocation, and cost control. Highly developed communication skills and the ability to liaise, consult and negotiate effectively with all stakeholders is essential as is the ability to coordinate multiple projects simultaneously and proactively respond to changing situations.

Experience in a high voltage environment will be highly regarded as will qualifications in electrical or mechanical disciplines. The willingness to undertake further studies in business and cost management is desirable.

The role will require you to work away from home for regular and extended periods.

You can expect a competitive salary, a challenging role, and a supportive, friendly working environment. If you wish to become part of one the worlds' leading Power Transformer Manufacturers, please apply now.



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